



To: Business, Economy and Enterprise Scrutiny Board

Date: 22nd March 2017

Subject: Progress on Green Space Strategy Task and Finish Group

1 Purpose of the Note

- 1.1 To inform Business, Economy and Enterprise Scrutiny Board of the progress of the Green Space Strategy Task and Finish Group

2 Recommendations

- 2.1 The Business, Economy and Enterprise Scrutiny Board is recommended to:
- 1) Note the progress of the task and finish group
 - 2) Support the involvement of the group in the development of the Green Space Strategy into the municipal year 2017-18

3 Information/Background

- 3.1 At their informal meeting on 8th June, the Business, Economy and Enterprise Scrutiny Board agreed to establish a task and finish group to support the development of a refreshed Green Space Strategy for the city.
- 3.2 Membership of the group is Cllr Auluck (Chair), Cllr Hammon and Cllr McNicholas.
- 3.3 The task and finish group have met four times between September 2016 and January 2017. During this time Members have considered the current Green Space Strategy, what the key issues may be for a refreshed Green Space Strategy, which departments and areas of the Council should contribute to the development of the Green Space Strategy, including Elected Members and the commissioning process for a consultant to develop and refresh the Green Space Strategy.
- 3.4 The scoping document for the task and finish group can be found at Appendix 1
- 3.5 The timetable for the process is attached at Appendix 2. As is shown, the scope of this work goes beyond the end of this municipal year. Therefore for consistency it is requested that the task and finish group continue to be involved into the municipal year 2017-18.
- 3.6 At the moment the tendering process is taking place with the plan for the tender to be awarded by 7th April 2017.

Appendix 1 - Scrutiny Scoping Document

Title of Review topic	
Green Space Strategy Refresh	
Objectives	
What does the Board/Task and Finish Group hope to achieve by considering the topic?	An updated Green Space Strategy more aligned to the Council's current priorities
What will be the indicators of success?	A refreshed Green Space Strategy that is current and up to date
When will the review be evaluated?	N/A
Scope	
What will be included in the scope of the review?	The existing scope of the current Green Space Strategy. Recommendations from the Friends of Parks and Age Friendly Green Spaces T&F 2015/16
What will be excluded from the scope?	
Does the review link with any existing strategies or policies? Is this currently being reviewed/refreshed?	Yes. This is the purpose of the task and finish group.
Methodology	
How will the review be carried out? e.g. surveys, site visits, select committees etc.	Document and performance review.
Barriers and Risks	
What are the barriers and risks to the review?	Reduced Council budgets and public expectation of levels of service
How can these be managed/overcome?	
Equality and Diversity	
Does the review have any potential implications for Equality and Diversity? (race, gender (including transgender), disability, sexual orientation, age, religion or belief, poverty, looked after children)	None specific to this strategy. Under represented group may be identified as the T&F group progresses. A previous T&F group identified barriers experienced by older people which should be considered as part of this work.
Timescales and reporting procedure	
List any key dates/events which might impact on the timescales of the review	
Anticipated number of meetings	4
Scrutiny Board portfolio	SB3
Cabinet Member portfolio	Cllr Kamran Caan – Public Health and Sport
Anticipated reporting date to Scrutiny Board	TBC
Anticipated reporting route – Cabinet Member/Cabinet	Cabinet Member
Report of.....	
Comms involvement	

Appendix 2 – Procurement and development timetable

ACTIVITY	TARGET
Finalise Strategy Scope	Nov -Dec 2016
Advertise Tender	31 st January 2017
Respond to Tenderer Queries	24 th February 2017
Return of Submissions	3 rd March 2017
Evaluation of Tenders	24 th March 2017
Obtain Director Approval	31 st March 2017
Award Tender	7 th April 2017
Strategy Development (As per scoping document)	26 th January 2018
Strategy Document Agreed by Group	31 st February 2017
Strategy Agreed by Full Council	March 2017
Strategy Start Date	1 st April 2018